

Overview and Scrutiny Committee

Agenda and Reports

For consideration on

**Monday, 10th November
2008**

In Committee Room 1, Town Hall, Chorley

At 6.30 pm



PROCEDURE FOR PUBLIC QUESTIONS/SPEAKING AT OVERVIEW AND SCRUTINY MEETINGS

- Questions must be submitted to the Democratic Services Section by no later than midday, two working days before the day of the meeting to allow time to prepare appropriate responses and investigate issues if necessary.
- A maximum period of 3 minutes will be allowed for a question from a member of the public on an item on the agenda. A maximum period of 30 minutes to be allocated for public questions if necessary at each meeting of the Overview and Scrutiny Committee. This will provide an opportunity for members of the public to raise and ask questions on any issue falling within the remit of the Committee.

31 November 2008

Dear Councillor

OVERVIEW AND SCRUTINY COMMITTEE - MONDAY, 10TH NOVEMBER 2008

You are invited to attend a meeting of the Overview and Scrutiny Committee to be held in Committee Room 1, Town Hall, Chorley on Monday, 10th November 2008 commencing at 6.30 pm.

AGENDA

1. **Apologies for absence**

2. **Declarations of Any Interests**

Members are reminded of their responsibility to declare any personal interest in respect of matters contained in this agenda. If the interest arises **only** as result of your membership of another public body or one to which you have been appointed by the Council then you only need to declare it if you intend to speak.

If the personal interest is a prejudicial interest, you must withdraw from the meeting. Normally you should leave the room before the business starts to be discussed. You do, however, have the same right to speak as a member of the public and may remain in the room to enable you to exercise that right and then leave immediately. In either case you must not seek to improperly influence a decision on the matter.

3. **Public Questions**

Members of the public who have requested the opportunity to ask a question(s) on an item on the agenda will be asked to put their question(s) to the Committee. Each member of the public will be allowed to ask one question within his or her allocated 3 minutes

4. **Minutes (Pages 1 - 4)**

To confirm as a correct record the minutes of the meeting of the Overview and Scrutiny Committee held on 29th September 2008 (enclosed)

5. **Matters arising from the Minutes**

6. **Executive Cabinet - 13 November 2008**

To consider any reports on the agenda for the Executive Cabinet meeting to be held on 13 November 2008 which are not already on the agenda.

Members of the Committee are requested to notify the Democratic Services by Friday 7 November 2008, to ensure the attendance of the appropriate Executive Member.

Please bring your copy of the Executive Cabinet agenda previously circulated.

7. **Chorley Town Centre Audit and Design Strategy (Pages 5 - 12)**

Report of Corporate Director (Business), with draft implementation timetable (enclosed)

The Town Centre and Design Strategy is an extremely lengthy document. A copy of the Strategy document is available in the Members Room.

8. **Revenue Budget Monitoring 2008/09 Report 2 (End of September 2008)**

Report of Assistant Chief Executive (Business Transformation) (to follow)

9. **Business Plan Monitoring Statements - 1 July to 30 September 2008 (Pages 13 - 42)**

A summary of the Business Plan Monitoring Statements completed by the Directorates is enclosed.

To consider the second quarter Business Plan and Performance Monitoring Statements for the following Directorates:

- Business Directorate (enclosed)
- Neighbourhoods Directorate (enclosed)
- People Directorate (enclosed)
- Business Transformation (to follow)
- Policy and Performance Directorate (enclosed)

Members of the Committee are requested to notify the Democratic Services Section by 12 noon on Thursday 6 November 2008 if they have any questions on the above reports to ensure a full answer from the relevant Director/Executive Member.

Whilst questions can still be raised at the meeting an answer cannot be guaranteed and a written response may have to be provided after the meeting.

10. **Corporate 2nd Quarter Performance Report, 2008/09 - Monitoring Report for the period ending 30 September 2008 (Pages 43 - 60)**

Report of Assistant Chief Executive (Policy and Performance) (enclosed)

11. **Chorley Partnership 2nd Quarter Performance Report (Pages 61 - 68)**

Report of Assistant Chief Executive (Policy & Performance) (enclosed)

12. **Forward Plan (Pages 69 - 72)**

To consider the Councils Forward Plan for the four month period 1 November 2008 to 28 February 2009 (copy enclosed).

13. **Overview and Scrutiny Work Programme and Reports from the Task and Finish Groups (Pages 73 - 76)**

To consider the attached Overview and Scrutiny Programme for 2008/09

**Task and Finish Groups
Chorley Community Housing**

To receive a verbal update on the inquiry

Streetscene

To receive a verbal update on the inquiry

Joint Scrutiny Inquiry with Preston and South Ribble on Affordable Housing

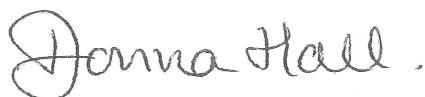
To receive a verbal update on the inquiry

Chorley Partnership

To receive a verbal update on the inquiry

14. **Any other item(s) the Chair decides is/are urgent**

Yours sincerely



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Chief Executive

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Democratic Services Officer
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Distribution

1. Agenda and reports to all Members of the Overview and Scrutiny Committee (Councillor Dennis Edgerley (Chair), Councillor Alan Cain (Vice-Chair) and Councillors Nora Ball, Mike Devaney, Marie Gray, Harold Heaton, Kevin Joyce, Adrian Lowe, Mark Perks, Rosie Russell, Joyce Snape and Peter Wilson for attendance.
2. Agenda and reports to Donna Hall (Chief Executive), Lesley-Ann Fenton (Assistant Chief Executive (Policy and Performance)), Gary Hall (Assistant Chief Executive (Business Transformation)), Jamie Carson (Corporate Director (People)), Jane Meek (Corporate Director (Business)), Ishbel Murray (Corporate Director (Neighbourhoods)), Carol Russell (Head of Democratic and Licensing Services) and Gordon Banks (Democratic Services Officer) for attendance.

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ان معلومات کا ترجمہ آپکی اپنی زبان میں بھی کیا جاسکتا ہے۔ یہ خدمت استعمال کرنے کیلئے براہ مہربانی اس نمبر پر ٹیلیفون
کیجئے: 01257 515823